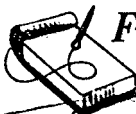


Training 3-1



From the desk of

3/9

DON WORTMAN

John McManan -

I'm ready to talk
about CT recruitment
whenever you're ready
to discuss DDO
personnel projections -



~~CONFIDENTIAL~~

DD/A Registry

79-0710

26 February 1979

MEMORANDUM FOR THE RECORD

SUBJECT: Career Training (CT) Task Force Meeting
23 February 1979 ☐

DD/A Registry

Training 3-1

1. The CT Task Force met Friday, 23 February 1979, at 1100. Mr. Fitzwater chaired the meeting which was attended

☐

2. It was agreed that the Office of Personnel (OP) will advise CTS early next week whether or not recruitment assistance is needed in ☐

3. Mr. Fitzwater advised that 18 weeks elapse from the time we request that advertisements be placed in newspapers until we receive files in response to the ads. Because of this timing, we should place advertisements now for the next class. OP will determine what progress is being made by ☐ research focus groups. We will ensure that any changes in advertisements are cleared with the Directorate of Operations (DO). ☐

4. The Office of Training supported the Office of Medical Service's (OMS) request to hire two additional psychologists. Psychological Services Staff is looking at seven prospective candidates--three of special interest. OP will work with OMS to facilitate processing of these individuals.

5. The Task Force is actively pursuing assigning blocks of appointments to be used when scheduling applicants for processing. By doing this, we will be able to call after-hours in order to contact those applicants who are unavailable during regular duty hours. ☐

6. There have been 61 cases received in Security thus far--48 are currently in process (41 of them in the field). There have been 9 approvals, 2 disapprovals, and 2 cancellations. An agreement was made to waive the medical approval prior to polygraphs on the West Coast. ☐

7. ☐ reported that the Directorate of Operations' quota for Career Trainees for the 14 January 1980 class is 60. ☐

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~~CONFIDENTIAL~~

Executive Secretary

79-0710